



## ALEXANDRA LESLIE HAYES

### WORK EXPERIENCE

- Spring and Summer 2004      Six month paid internship with Paris-based **AltaCare**, a pharmaceutical firm. Collaborated with the marketing department and made presentation to international clients in Belgium and elsewhere.
- Summer 2003                      Office worker, **HRA healthcare**, Paris. Office worker in this busy french top-100 firm; duties included database management, translation & interpretation, and feedback to the marketing department.
- Summer 2002                      Office worker, **Global Refund Inc.**, Paris. Processed forms and answered customers questions in English and French.
- Summers  
1999, 2000, 2001                  *Sailing Instructor*  
Employed by the **Coconut Grove Sailing Club** Summer Camp.  
Gave sailing lessons to children ages 8 to 12 and supervised camp activities.
- Part time,  
1995/96/97/98                      *Office help*  
Frequently hired on a part-time basis by these companies:  
• The Erven Group Public Relations, Coconut Grove, Florida;  
• Hayes Advertising, Miami, Florida;  
• SAMCOR Communications, Coral Gables, Florida.  
Projects involve helping around the office and include organizing, filing, preparing mailings, and other administrative tasks.

### EDUCATION

- 2005                                  Conversational Mandarin at the University of Shanghai, PR of China
- 2005                                  University of Connecticut; additional coursework in the sciences.
- 2002-2006                          Currently attending Hartwick College, Oneonta, New York
- 2002                                  Graduate, Coral Gables High School, enrolled in the Honors Program.
- 1994-97                              Carver Middle School, International Baccalaureate Program
- 1992-94                              Sunset Elementary School, International French Magnet Program
- 1991-92                              St. Teresa School, Coral Gables, Florida
- 1991                                  Alexander Montessori School, Coral Gables, Florida
- 1990                                  Granada Presbyterian Church Day School, Coral Gables, Florida

### ACTIVITIES AND ACHIEVEMENTS

- ★ Natively fluent in English, Spanish and French with written mastery of English and French. Familiarity with Italian and Mandarin Chinese. Certificate awarded for traditional Mandarin calligraphy.
- ★ Traveled widely throughout the US, Europe and Asia, including extended stays in 1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004 and 2005.
- ★ Helped mount large scale public sculpture exhibitions in Oneonta, New York and Fort Pierce, Florida.
- ★ Elected President of the Coral Gables High School Key Club three consecutive years.
- ★ Fifth year rower for the Miami Rowing Club. Winner of twelve gold and silver medals. Team earned 5th place at 2001 US National Rowing Championship, coming in first on the East Coast.
- ★ Interviewed by French TV3 network for a report on the Florida 2000 election.
- ★ District Captain for the "Teens for Osti," fundraising drive for Osteoporosis prevention.
- ★ Served on the Yearbook Staff for the Coral Gables HS Yearbook.
- ★ Played as the only girl in an undefeated 1994 season for YMCA soccer at age 11.
- ★ Granddaughter of American sculptor David Hayes.